**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REGULAR BOARD MEETING – TUESDAY, MARCH 20, 2018**

**MIDDLE/HIGH SCHOOL BOARD ROOM**

BOARD Thomas Burmingham Andrew Liendecker Michael Lisk

MEMBERS Paul Campbell Dawn Ludovici Richard Ventura

PRESENT: Jessica Carpenter Barry Worczak

ABSENT: Scott Chrzanowski

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Christine Flansburg, Elementary Principal

Christopher Villiere, Elementary Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Kristy McGrath, Data and Curriculum Coordinator

Jana Brown, SLTA Co-President

Mark Austin, SL SRP President

Melinda Paulsen

Samantha Babcock

Barry Worczak, Board President, called the Regular Meeting to order at 6:34 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

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| 288. | Mr. Ventura moved, Mrs. Ludovici seconded, that the minutes of the February 13, 2018 Regular Meeting and the March 6, 2018 Regular Meeting be approved.  Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

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| 289. | Mr. Burmingham moved, Mrs. Carpenter seconded, that the following motions be approved as presented.  Motion carried unanimously |  |
|  | 1. GENERAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $3,000,949.92 from the General Fund.   1. SCHOOL LUNCH FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $83,979.37 from the School Lunch Fund.   1. SPECIAL AID FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $131,078.32 from the Special Aid Fund.   1. TRUST & AGENCY FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $1,295,937.59 from the Trust & Agency Fund.   1. CAPITAL FUND   Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of February bills as duly audited in the amount of $833.22 from the Capital Fund. | SCHEDULE OF BILLS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for February, 2018 be accepted. | TREASURER’S REPORTS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, February budgetary adjustments and transfers be made in the amount of $20,287.73. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

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|  | Discussion on 2017-2018 Instructional Calendar Changes   * April 2, 2018 – approval below * April 20, 2018 – for future consideration * May 25, 2018 – for future consideration | DISCUSSION ON 2017-18 INSTRUCTIONAL CALENDAR CHANGES |
| 290. | Mr. Ventura moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education revise the 2017-2018 Instructional Calendar to approve Monday, April 2, 2018 as a snow day give back day. This will be a district holiday for all staff.  Motion carried unanimously | APPROVAL OF SNOW DAY GIVE BACK DAY – APRIL 2, 2018 |
| 291. | Mr. Ventura moved, Mrs. Ludovici seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2018-2019 Instructional Calendar as presented.  (See enclosed)  Motion carried unanimously | APPROVAL –  2018-2019 INSTRUCTIONAL CALENDAR |
|  | Discussion of Chaperone guidelines and responsibilities  Discussion of Summer School staffing   * Nurse at MS/HS * Aides at Elementary and MS/HS | DISCUSS CHAPERONE GUIDELINES AND SUMMER SCHOOL STAFFING |
| 292. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students:  (See enclosed list)  Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

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|  | Presentation of 2018-2019 Budget | PRESENTATION OF 2018-19 BUDGET |

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| 293. | Mr. Ventura moved, Mrs. Ludovici seconded, that the following proposition be presented to the taxpayers of the South Lewis Central School District for their consideration on Tuesday, May 15, 2018:  “Resolved, that the Board of Education of the South Lewis Central School District, Lewis County, New York be authorized to levy the necessary tax for and appropriate a sum not to exceed $25,559,993 for the purpose of the General Fund Budget for the 2018-2019 school year.”  Motion carried unanimously | ADOPT 2018-2019 BUDGET PROPOSITION |
| 294. | Mr. Burmingham moved, Mr. Campbell seconded, that the following proposition be presented to the taxpayers of the South Lewis Central School District for their consideration on Tuesday, May 15, 2018:  “Resolved, that the Board of Education of the South Lewis Central  School District, Lewis County, New York is hereby authorized to  purchase three 66-passenger buses, for a total maximum aggregate cost  of $299,417.00, and that the sum of $299,417.00, or as much thereof as may be necessary shall be raised by the levy of the tax upon the taxable property of said school district and collected in annual installments as provided by §416 of the Education Law and in anticipation of such tax, obligations of said school district shall be issued.”  Motion carried unanimously | ADOPT BUS PURCHASE PROPOSITION |
| 295. | Mr. Liendecker moved, Mrs. Carpenter seconded, that the following proposition be presented to the taxpayers of the South Lewis Central School District for their consideration on Tuesday, May 15, 2018:  “Shall the Board of Education of the South Lewis Central School District be authorized to establish a new ten-year capital reserve pursuant to Section 3651 of the Education Law in an amount not to exceed $2,500,000 to be used for renovations, improvements and additions to all District facilities, including purchase of equipment, technology upgrades, classroom equipment and/or school infrastructure equipment, site development, storm and sanitary sewer, driveways, parking lots and athletic fields, such reserve fund to be funded from year-end budget surplus funds known as unassigned  fund balance, as available, for the fiscal year ended June 30, 2018 and each fiscal year thereafter for the term of the reserve fund, (ii) transfers of excess monies from Board of Education designated reserves, (iii) amounts from budgetary appropriations from time to time, and (iv) New York State Aid received and made available by the Board of Education from time to time, all as permitted by law.”  Motion carried unanimously | APPROVE CAPITAL RESERVE FUND PROPOSITION |

**NEW BUSINESS – PERSONNEL**

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| 296. | Mr. Burmingham moved, Mr. Campbell seconded, that the Board of Education collectively approve the following Personnel motions.  Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
| 297. | Resolved that, upon the recommendation of the Superintendent of Schools, Rachael Humphrey, having Agriculture Initial Certification, be granted a probationary appointment in the Agriculture tenure area. This appointment is in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective March 2, 2018 through March 1, 2022 at a beginning salary of Step 1(B + 11 Mo. – $44,879). | PROBATIONARY APPOINTMENT – CERTIFIED/  INSTRUCTIONAL  AGRICULTURE TEACHER – RACHAEL HUMPHREY |
| 298. | Resolved that, upon the recommendation of the Superintendent of Schools,  the Board of Education approve a medical leave of absence for Derek Burgy, Mechanic/Bus Driver, from approximately March 19, 2018 through  approximately April 30, 2018. | MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – MECHANIC/BUS DRIVER – DEREK BURGY |
| 299. | Resolved that, upon the recommendation of the Superintendent of Schools, Ryan Fitzgerald be appointed Director of the Super Stage Program from  July 2, 2018 through August 2, 2018. | APPOINT SUPER STAGE DIRECTOR |
| 300. | Resolved that, upon the recommendation of the Superintendent of Schools, Kim Bradway be appointed Assistant Director of the Super Stage Program from July 2, 2018 through August 2, 2018. | APPOINT SUPER STAGE ASSISTANT DIRECTOR |
| 301. | Resolved that, upon the recommendation of the Superintendent of Schools,  Heather LeVan be appointed as the Nurse for the 2018 South Lewis Elementary Summer School Program at Glenfield Elementary at a rate of $25.23/hour. | APPOINTMENT – SUMMER SCHOOL NURSE |
| 302. | Resolved that, upon the recommendation of the Superintendent of Schools,  Barry Yette be appointed Chairperson for the Annual Budget Vote on  May 15, 2018. | APPOINTMENT – CHAIRPERSON FOR ANNUAL BUDGET VOTE |
| 303. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Kacee Delles and Olivia Boucher as Academic Intervention Services and Extended Day Grant AIS Instructors for the 2017-2018 school year. | APPOINTMENT - 2017-18 AIS AND EXTENDED DAY GRANT AIS INSTRUCTORS |
| 304. | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2017-2018 school year:    (See enclosed list) | APPROVAL – SUBSTITUTE LIST |
| 305. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve an unpaid leave of absence for Mark Malone, Bus Driver, for April 18, 19, 20 & 30, 2018. | LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL -  BUS DRIVER – MARK MALONE |
| 306. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Gerald Krusper, Head Mechanic/School Bus Driver, effective June 29, 2018. | RETIREMENT – NON-CERTIFIED/NON-INSTRUCTIONAL – HEAD MECHANIC/  SCHOOL BUS DRIVER – GERALD KRUSPER |
| 307. | Resolved that, upon the recommendation of the Superintendent of Schools,  the Board of Education approve a medical leave of absence for Kimberly Teal, Aide, from approximately March 19, 2018 through approximately April 30, 2018. | MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED/NON-INSTRUCTIONAL – AIDE – KIMBERLY TEAL |

**NEW BUSINESS – OTHER**

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| 308. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following items for discard/disposal and/or public sale:  1. Electric motors  Motion carried unanimously | APPROVAL – ITEMS FOR DISCARD/  DISPOSAL AND/OR PUBLIC SALE |
| 309. | Mr. Lisk moved, Mr. Burmingham seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve Rachael Humphrey and approximately 20 FFA students to attend the NY State FFA Convention in Rochester, NY from May 17 – 19, 2018.  Motion carried unanimously | APPROVAL –  FFA STATE CONVENTION TRIP |
| 310. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the report of bid opening for External Auditor be accepted as follows:  Date: February 20, 2018  Time: 1:00 p.m.  Place: District Office  Purpose: To contract for external auditor    Bidders: Fees: 2017-18 2018-19 2019-20 2020-21 2021-22    Bowers & Co. CPAs $17,000 $17,500 $18,000 $18,500 $19,000  1120 Commerce Park Dr. East  Watertown NY 13601  Motion carried unanimously | REPORT OF BID OPENING FOR EXTERNAL AUDITORS |
| 311. | Mr. Campbell moved, Mrs. Ludovici seconded, upon the recommendation of the Superintendent of Schools, the contract for External Auditor be awarded to Bowers & Company CPAs for a fee schedule as follows:  2017-18 - $17,000  2018-19 - $17,500  2019-20 - $18,000  2020-21 - $18,500  2021-22 - $19,000  Motion carried unanimously | AWARD OF BID FOR EXTERNAL AUDITORS |
| 312. | Mr. Ventura moved, Mr. Campbell seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Memorandum of Agreement with the South Lewis School Related Personnel regarding Late Bus Run Rate of Pay effective March 26, 2018 through June 30, 2018.  (See enclosed Agreement)  Motion carried unanimously | APPROVAL OF MEMORANDUM OF AGREEMENT WITH SOUTH  LEWIS SCHOOL RELATED PERSONNEL – LATE BUS RUN RATE OF PAY |

**EXECUTIVE SESSION**

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| 313. | Mr. Lisk moved, Mr. Liendecker seconded, that the Board enter Executive Session at 7:30 p.m. to discuss collective negotiations pursuant to article fourteen of the civil service law.   * Administrative Agreement * Supervisory and Confidential Employment Conditions * SLTA Agreement   Motion carried unanimously | ENTER EXECUTIVE SESSION |

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| 314. | Mr. Lisk moved, Mr. Campbell seconded, that the Board exit Executive Session at 8:24 p.m. and reconvene the Regular Meeting.  Motion carried unanimously | EXIT EXECUTIVE SESSION |

**ADJOURN**

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| 315. | Mr. Lisk moved, Mrs. Carpenter seconded, that the meeting be adjourned at 8:25 p.m.    Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: April 17, 2018